

SOUTHEASTERN THEATRE CONFERENCE, INC.
Board of Directors Meeting
Duke Energy Theatre, Spirit Square
Charlotte, NC
Saturday, September 12, 2009

- I. Call to Order—4:43pm
- II. Roll Call and Establishment of Quorum (Secretary, Tiza Garland)
 - Quorum established
 - Board Members in Attendance: President, Beth Harvey; President-Elect, Alan Litsey; Administrative Vice-President, Steve Bayless; Secretary, Tiza Garland; Treasurer, Chris Rich; States Representative/South Carolina State Rep., Leslie Dellinger; Divisional Representative/Secondary School Theatre, Bill Murray; Past President, David Wohl (for Glen Gourley); Theatre for Youth, Jeremy Kisling; Community Theatre, Lynn Nelson; College & University Theatre, Patrick Gagliano; Professional Theatre, Dewey Scott-Wiley; Alabama State Rep., Michael Howley; Florida State Rep., Bob Ankrom; Georgia State Rep., Duke Guthrie; Kentucky State Rep., Kathi Ellis; Mississippi State Rep., Tom Booth; North Carolina State Rep., David Schram; Virginia State Rep., Kimberly Kemp; West Virginia State Rep., April Daras
- III. Announcement of Taping (Secretary, Tiza Garland)
- IV. Appointment of Parliamentarian (Immediate Past President David Wohl for Glen Gourley)
- V. Approval of Board Minutes
 - A. March 4, 2009
 - B. March 8, 2009
 - Duke Guthrie made a motion to accept both sets of minutes.
 - 2nd: Michael Howley
 - Motion carried
- VI. Report of Executive Committee Actions (Secretary, Tiza Garland)
 - A. Action items from May 16, 2009
 1. ExCom recommends to the Board to accept "Production and Stage Management" as an Ad Hoc Committee.
 - Bob Ankrom made a motion to accept "Production and Stage Management" as an Ad Hoc Committee.
 - 2nd: Chris Rich
 - Motion carried
 2. ExCom recommends to the Board to accept establishing a Musical Theatre Interest Group.
 - Chris Rich made a motion to establish a Musical Theatre Interest Group.
 - 2nd: Kathi Ellis

--Motion Carried

B. Action Items from Sept. 11, 2009

1. ExCom recommends to the Board to amend Rule I.14 Directory by capitalizing the word "Directory;" substituting the word "revised" for the word "published;" and adding the sentence "A printable electronic version of the revised Directory shall be prepared for distribution or online publication on a yearly basis by June 30."

--Patrick Gagliano made a motion to amend Rule I.14 as recommended by ExCom.

--2nd: Tom Booth

--Motion carried

2. ExCom recommends to the Board to amend Rule I.20 by deleting the second appearance of the word "and" in the second sentence, inserting the phrase "any nonstudent member requesting one, and a printable electronic version shall be distributed to" after the third appearance of the words "mailed to" and striking the final appearance of the phrase "and any nonstudent member requesting one."

-- Chris Rich made a motion to amend Rule I.20 as recommended by ExCom.

-- 2nd: Jeremy Kisling

--Motion Carried

3. ExCom recommends that the Board accept the June 30, 2009 and 2008 Audit as presented on Sept. 12th, 2009

-- Duke Guthrie made a motion to accept the Audit as presented.

-- 2nd: Dewey Scott-Wiley

--Motion carried

4. Excom recommends that the Board accept the Keynote Emerging Artist of Promise Manual

-- Bill Murray made a motion to accept the Keynote Emerging Artist of Promise Manual

-- 2nd: Steve Bayless

-- Motion carried

5. ExCom recommends that the Board establish the Keynote Emerging Artist of Promise Award Committee

--Alan Litsey made a motion to establish, in the SETC Rules of the Association, Section II, Rule 2.25 to read, "Keynote Emerging Artist of Promise Award Committee. The Keynote Emerging Artist of Promise Award Committee is a standing award committee which shall consist of 5 members appointed annually by the president. The chair shall be appointed from the committee by the president. (9/12/09)"

--2nd: Duke Guthrie

--Motion carried

6. ExCom recommends that the Board establish The SETC Keynote Emerging Artist of Promise Award
- Lynn Nelson made a motion to establish The SETC Keynote Emerging Artist of Promise Award in the SETC Rules of the Association, Section IV, Rule 19 to read, "The SETC Keynote Emerging Artist of Promise Award. The Keynote Emerging Artist of Promise Award is an award presented annually (provided suitable candidates can be found) to four recipients who are high school sophomores, juniors or seniors who live in the SETC region. Administration of this award is assigned to the SETC Keynote Emerging Artist of Promise Award Committee. (9/12/09)"
- 2nd: Michael Howley
- Motion carried
7. ExCom recommends that the Board accept amendments to the Bylaws of the Southeastern Theatre Conference, Inc.
- a. Amend the Bylaws to read:
- "Article III Board of Directors
- Section 1. The Board of Directors shall be composed of:
- (1) six elected officers of the Corporation, elected by a majority vote at the annual meeting or convention of members or at special meetings of members whenever necessary:
- (a) a President to serve a term of one year;
- (b) a Programming Vice-President to serve for one year;
- (c) an Administrative Vice-President to serve for one year;
- (d) a Secretary to serve for a term of one year;
- (e) a Treasurer to serve for a term of one year;
- (f) a past President of the Corporation to serve for a term of one year."
- b. Amend Article VIII of the Bylaws to add "Section 3. No individual may serve in any single elected office for more than three consecutive terms."
- c. Strike the word "immediate" in Article VIII, Section 2 of the Bylaws.
- d. Amend Article IV, Section 1 [of the Bylaws] to delete word "five" and add 6 elected officers and delete the phrase "the immediate past President," to read : "Section 1. The Executive Committee shall consist of the six elected officers of the Corporation, one person elected from and by the State Representatives, and one person elected from and by the Divisional Chairs."
- e. Amend Article V, section 2 of the Bylaws to read: "The Programming Vice President shall:", replacing "President-Elect" with "Programming Vice President."
- Tom Booth made a motion to accept the amendments to the Bylaws as recommended by ExCom.
- 2nd: Patrick Gagliano
- Motion carried

VII. Unfinished Business

- Slate of Officers by the Nominations Committee will be announced at dinner.
- Every State Representative and every Board member is to be available Dec 17-19 for Strategic Planning
- Be advised that Roberts Rules states that any changes to Bylaws that affect officers CAN go into effect immediately.

VIII. Adjourn

- Bob Ankrom made a motion to adjourn
- 2nd: April Daras
- Motion carried. Adjourned at 5:18pm

Minutes submitted by

Tiza Garland

Secretary, Southeastern Theatre Conference Executive Committee

September 13, 2009