



UNDERGRADUATE SCHOOL INTERVIEW GUIDELINES

SETC 62nd Annual Convention ♦ Atlanta, GA ♦ March 3-5, 2011

Interview Candidate Requirements:

Minimum Grade Point Average of 2.0 Guidance Counselor Recommendation

1. The Undergraduate Design/Tech Interviews are specifically designed for students who are interested in a Design or Technical Theatre degree from a four year college or training program. You may be a high school Junior, Senior or a Transfer student from a 2 or 4 year college or university. You may also be a student who has been out of school for a while and is interested in attending college or getting more training.
2. Applications for Undergraduate Design/Tech Interviews are done online. Review the *Undergraduate Application Instructions*.
3. Interviewees are required to fill out the entire application and upload a current photo.
4. Applicants must also register for the Convention. The minimum cost is \$135.00. All payments are processed via secure network using Plug N Pay technology.
5. If payment will be made via school/organization check, please contact the Educational Theatre Services Coordinator, Cheryl Ann Roberts. She may be reached via email (cherylann@setc.org) or phone (336-272-3645).
6. NO REFUNDS AFTER JANUARY 28th, 2011.
7. You must have a working email in order to receive information, audition numbers, etc. Please make sure to add SETC to your safe lists.

THE PROCEDURE

1. Design and technical candidates may set up displays of their representative work (if applicable) on tables in a specified area in Ed Expo between **10 am and 12 noon on Thursday, March 3rd**. An SETC representative will be in Ed Expo to help coordinate the set-up.
2. Space: Each design exhibit should be configured to occupy no more than a **30" square of table, and the space above it**. Your exhibit must be freestanding; do not assume that wall space or anything like it will be available to you. Your design should be self-supporting and lightweight.
3. Electricity will not be provided. Make sure you charge all batteries and have appropriate backup.
4. Your space will be marked with your interview number, which you will receive from SETC. (i.e. if you are T14, go to the table with T14 on it and set up.)
5. Colleges and university reps will look at your material and request an interview on the sheet at your table. The student will then go to the area that the college has designated and sign up for an interview time.
6. It may be practical for the design student to bring an additional small portfolio containing pictures of some of their work. This can be taken to the interviews for the college reps to look at without having the student move their display or any part of it.
7. We ask all students to be at their tables from 4:30 - 5 pm on Thursday and 12:00 - 12:30 pm on Friday.
8. Bring materials that will attest to your skills technically or academically that you can share with the college and university reps.

If you have questions please don't hesitate to contact serc@setc.org or 336-272-3645:

SETC Central office
serc@setc.org or 336-272-3645