



Welcome to the SETC Spring Professional Auditions
March 2, 3, 4 – 2017 in Lexington, KY

DO YOURSELF A FAVOR ...

Read this information carefully for details about

Where you need to be

When you need to be there **

and

What you need to do!

Information about the Auditions, Theatres and what they are looking for, Callbacks, and *much more* is included for your benefit.

Feel free to contact us at SETC april@setc.org if you have any questions.

**** Please note there are many details about the schedule & process.**

However, some activities may need to be adjusted on-site and could change – make sure to attend the briefing on your scheduled audition day for any schedule, room change, time change, etc. announcements.

You should read this thoroughly to answer most of your questions! **

We look forward to seeing you in Lexington, KY!!

The SETC Central Office Staff: April J'C Marshall, Mark Snyder, Pat Shumate;
& the On-Site Audition Team



❖ Spring Professional Auditions ❖ March 2, 3, 4 – 2017
Lexington, KY

Convention Dates are March 1- 5 – take advantage of the many workshops for actors!

TENTATIVE AUDITIONEE SCHEDULE

All check-in & auditions will be held at the Lexington Convention Center. Come to the PROFESSIONAL AUDITIONEE Check-In line upon your arrival to receive badges, programs, etc. **Refer to the schedule below for your MANDATORY audition briefing time and day/date of audition** as well as other pertinent information.

Auditions are grouped as follows:

Summer-Only = Thursday morning, Friday afternoon, Saturday afternoon

Year-Round = Thursday afternoon, Friday morning, Saturday morning

Wednesday, March 1

8:00 pm – 8:30 pm

**Stop-by/check the auditions room–test acoustics, meet Auditions Team, Q & A – Bluegrass 1
This is for all auditionees – all days!**

Thursday, March 2

8:30 am – 9:00 am

Mandatory Briefing for Auditionees # 1- 260, Bluegrass 1

9:00 am - 9:30 am

Briefing for Auditioning Companies, **Bluegrass 1**

9:30 am -12:45 pm

Acting/Singing Auditions #1-155, **Bluegrass 1**

2:00 pm - 5:45 pm

Acting/Singing Auditions #156-260, **Bluegrass 1**

6:00 pm - 7:30 pm

Dancer Briefing, Warm Up & Instruction, Thoroughbred 1,2,3,

7:30 pm - 8:30 pm

DANCER-ONLY AUDITIONS & Dance Call, Thoroughbred 1,2,3,

10:30 am - 6:00 pm

Theatre Job Fair – **Pre-registered** applicants admitted (off-stage jobs), **Bluegrass 2**

1:00pm - 6:00 pm

Theatre Job Fair – **Onsite registered** applicants admitted (off-stage jobs), **Bluegrass 2**

Friday, March 3

8:30 am – 9:00 am

Mandatory Briefing for Auditionees # 261- 520, Bluegrass 1

9:00 am -12:00 pm

Acting/Singing Auditions #261-360, **Bluegrass 1**

12:00 pm – 1:30 pm

Professional Division Meeting & Lunch, Auditions Room, **Bluegrass 1**

1:30 pm – 5:45 pm

Acting/Singing Auditions #361-520, **Bluegrass 1**

6:00 pm - 7:30 pm

Dancer Briefing, Warm Up & Instruction, Thoroughbred 1,2,3,

7:30 pm - 8:30 pm

Dance Call, Thoroughbred 1,2,3,

9:00 am - 6:00 pm

Theatre Job Fair, **Bluegrass 2**

Saturday, March 4

8:30 am – 9:00 am

Mandatory Briefing for Auditionees # 521- 780, Bluegrass 1

9:30 am -12:30 pm

Acting/Singing Auditions #521-640 **Bluegrass 1**

1:30 pm - 5:15 pm

Acting/Singing Auditions #641-780, **Bluegrass 1**

5:00 pm – 5:30 pm

Mandatory Briefing for Actor Tech #5001 - 5075, Thoroughbred 1,2,3,

5:30 pm - 6:00 pm

Actor/Tech Walk Thru, Bluegrass 1

6:00 pm - 7:30 pm

Dancer Briefing, Warm Up & Instruction, Thoroughbred 1,2,3,

7:30 pm - 8:30 pm

Dance Call, Thoroughbred 1,2,3,

**9:00 am - Noon

Theatre Job Fair, **Bluegrass 1**

Supplemental Locations

8:30 am - 4:00 pm

Auditions Warm-up Room, Thoroughbred #5

9:00 am - 9:30 pm

Call-back Posting Room, Thoroughbred #6/7

8:30 am - 5:00 pm

Auditions Holding Room, Thoroughbred #8

Auditions & Job Fair “Green Room”, **Location TBA**

*****See next page for more detailed breakdown of audition blocks*****

Check our website at www.setc.org for the entire convention program. Your convention registration entitles you to attend all speakers, festival performances, workshops, & master classes, – many designed for you!

For early morning auditionees (first 40 each day), the Warm-up Room is open before the briefing – Warm up, then go to the Briefing, and then to the Holding Room.

Each day the Actor Briefing (30 minutes) addresses any schedule, room changes, and other information you need to know. **YOU NEED TO BE THERE**

CALLBACKS WILL BE THE SAME DAY AS YOUR AUDITION

BRING 30 or so resume/headshots for callbacks

SETC Professional Auditions Schedule

THURSDAY MARCH 2, 2017			
THURSDAY	Actor Briefing 1-260	Bluegrass Ballroom #2	8:30
	Theatre Briefing -- All Companies	Bluegrass Ballroom #2	9:00
	Actor Numbers		REPORT TO HOLDING Thoroughbred #8
	Summer Only	1 - 40	9:00 AM
		41 - 80	9:30 AM
		81 - 120	10:30 AM
		121 - 155	1:00 PM
Year Round	156-195	2:00 PM	
	196 -235	3:00 PM	
	235 - 260	4:00 PM	
DANCE CALL, Instruction & Warmup, followed by Routines	#1-260 as called & Dancer Only	6:00 - 8:30 PM	
FRIDAY MARCH 3, 2017			
FRIDAY	Actor Briefing 261-520	Bluegrass Ballroom #2	8:30
	Actor Numbers		REPORT TO HOLDING Thoroughbred #8
	Year Round	261 - 300	Straight from Briefing
		301 - 340	9:30 AM
		341 - 360	10:30 AM
	Summer Only	361 - 400	12:30 PM
		401 - 440	1:30 PM
441 - 480		2:30 PM	
481 - 520		3:30 PM	
DANCE CALL, Instruction & Warmup, followed by Routines	#261-520 as called	6:00 - 8:30 PM	
SATURDAY MARCH 4, 2017			
SATURDAY	Actor Briefing 521-780	Bluegrass Ballroom #2	8:30
	Actor Numbers		REPORT TO HOLDING Thoroughbred #8
	Year Round	521 - 560	Straight from Briefing
		561 - 600	9:30 AM
		601 - 640	10:30 AM
	Summer Only	641 - 680	1:00 PM
		681 - 720	2:00 PM
721 - 760		3:00 PM	
761 - 780		4:00 PM	
A/T Briefing 5001-5075	Location TBA	5:00 PM - 5:30 PM	
A/T Walk Thru 5001 - 5075	Bluegrass Ballroom #2	AT Report to TBA 5:00	
DANCE CALL, Instruction & Warmup, followed by Routines	#521-780 as called	6:00 - 8:30 PM	

Below is a sample of the callback form that we place in the Callback Posting Room at the SETC Auditions. After your audition group, you will go to the Posting room and look at *each* company's sheet to find if your number has been called-back. ***Mark each callback if you accept (initial) or deny (thank you) the callback. Companies request as follows: BRING 30+ resume/headshots w/ you.

SIGN UP FOR CALLBACK: GO TO THE COMPANY'S CALLBACK LOCATION AND SIGN UP FOR AN AUDITION TIME

ATTEND DANCE CALL: GO TO THE DANCE CALL IN THE EVENING. MAKE SURE TO SCHEDULE YOUR OTHER CALLBACKS AROUND THE DANCE CALL AND THE DANCE WARMUPS!! RE-CHECK THE POSTING BOARD AFTER THE DANCE CALL TO SEE IF ANYONE HAS ADDED A REQUEST TO SEE YOU FOR A CALLBACK (BLUE SHEETS)

PHOTO/ RESUME ONLY: TAKE YOUR HEADSHOT AND RESUME TO THE COMPANY'S CALLBACK LOCATION OR ASSIGNED SPOT AND LEAVE IT IN THE BOX FOR THEM – DO **NOT** SIGN UP FOR A CALLBACK TIME.

Be sure to put your audition number on all materials you leave with the companies, and a local contact number if possible (i.e. cell phone#)

CALL BACK REQUESTS – TODAY'S DATE Saturday, March 5



COMPANY XYZ Theatre

CALL BACK LOCATION (HOTEL/ROOM #) Sheraton # 391 or Koury CC Ballroom F

(Check all that Apply)

(Check all that Apply)

AUDITIONEE INITIAL TO ACCEPT CALLBACK	AUDITIONEE #	SIGN UP FOR CALLBACK	ATTEND DANCE CALLBACK (THEN CHECK POSTINGS)	PHOTO/ RESUME ONLY	PAID ACT/ DANCE / SING	PAID INTERNSHIP OR APPRENTICE	UNPAID INTERNSHIP OR APPRENTICE
***MJS	100	✓ 1			✓		
THANKS	101	✓ 2	✓ 2		✓		
JD	102		✓ 3				✓
US	103			✓ 4			
AMC	104	✓ 5			✓	✓	
JCM	780			✓ 4			

REMARKS: THIS IS WHERE COMPANIES WILL WRITE ANY "SPECIAL INSTRUCTIONS FOR YOU"

- 1) You should go to XYZ's location and sign up for a time on their sheet; (jobs are paid)
- 2) Sign up **AND** go to the Dance Call; (jobs are paid)
- 3) **ONLY** go to the Dance Call, you should NOT sign up for a slot; (jobs are NOT paid)
- 4) **ONLY** leave a headshot & resume in their assigned spot: you should NOT sign up for a slot OR go to Dance Call
- 5) Sign up for a slot, but NOTICE that what they are offering might be paid or could be an intern or apprenticeship.
 ***Don't forget to accept or deny the callback: You will *INITIAL* if you accept the callback. Please write *THANKS* if you do not.
- 6) And remember – do NOT sign up or leave headshot/resumes for companies which did not request you.
- 7) Check the call boards again AFTER the Dance Call – more listings may be posted