



PROPERTIES COMPETITION AND DISPLAY GUIDELINES

SETC 70th Annual Convention ♦ Knoxville, TN ♦ February 27 – March 3, 2019

SETC Properties Award Sponsored by Robert O'Leary and Doug Brown, Friends of Props

Graduate and Undergraduate Students can showcase their Properties entries for realized or theoretical entries at the 2018 SETC Annual Convention. For the purpose of this competition a property (or prop) shall be defined as “a non-costume item used by an actor (hand prop) or a set dressing including furniture and decorative elements of the set even if not handled by an actor.”

HOW TO ENTER

- You may enter one entry in each competition category.
- Application Fees: Early-Bird (\$20): Oct. 15 – Dec. 14 (at NOON)
Final (\$30): Dec. 15 – Jan. 22 (at NOON)
 - *Pre-registration is required for participation in SETC Auditions and Design/Tech Interviews. Late applications may be considered after the online registration deadline. Late application fee: \$45.*
- You must register for the Convention and apply for the Design and Technology Competition online at setc.org.
 - Registration and all applications must be completed by **January 22, 2019**.
 - Late entries may be allowed if space permits, but may be declared ineligible for awards.
- Your school must be an active Institutional member of SETC for you to win prizes.
 - Institutional membership is \$80.
 - Please contact SETC to verify school status.
- Carefully read these guidelines and prepare your materials accordingly.
- *We reserve the right to refuse to exhibit entries that do not adhere to the stated criteria.*

GENERAL GUIDELINES

- Bring all entry elements to the determined sign in area at the designated time.
- Do not mail the entries to the SETC office.
- Collect your entry immediately after the close of Design and Technology Competition Saturday at noon.
- Neither SETC nor the Design/Technology Committee will assume responsibility for entries not picked up at the designated time.
- The area will be secured when displays are not open.
- You will be allowed to set up your own display, but it *may* have to be moved by others while you are not present.
- Entrants **MUST** be present for the critique of their work.

DISPLAY GUIDELINES

- Space allocation for the Properties display will be determined on an individual basis according to the needs of each item exhibited. However, you should plan for a 30” square of table, and the space above it.
- Your exhibit must be freestanding; wall space, hanging and suspension points, or anything like that will not be available to you.

- Your display should be self-supporting, lightweight, well-constructed and easily set up. It must be able to be quickly and easily moved by only one or two people in the event your submission is selected for response. (Entrants must be present during their response.)
- The committee reserves the right to restrict space allocations for exhibits which exceed the practical limitations of the exhibition space. Questions should be directed to Committee Chair Neno Russell at nrussell@vcu.edu.
- Electricity is **not** provided.
- The use of laptops, projectors, and audio players are prohibited (unless they are integrated into the actual prop).
- Please do not display your school's name, your business card or resume. If your school's name is already on drafting title blocks, you do not have to remove it.
- Place your name and phone number on the back of all artwork.

CRITERIA

What to enter:

- Maximum of 3 items from an actual production OR project unrelated to specific production. Props are "non-costume items used by an actor (hand prop) or set dressing including furniture and decorative elements of the set even if not handled by an actor." Uncertain if an item qualifies? Send photo to propatsetc@gmail.com
- A sketch true to the item, whether or not entrant designed item.
- Research if necessary.
- Design Statement: One-half page or less, describing the process of creating the item and any problems that you solved in doing so.

Props will be judged on, at a minimum, the following criteria:

- ***True to design*** - whether the item was designed and built by the same individual, or designed by someone else and built by the entrant, it should be accompanied by a sketch and supporting research if necessary and true to the designer's intention. Historical accuracy (if applicable), as well as appropriateness if from a production, will be considered.
- ***Creativity*** - consideration should be given to items that utilize old techniques in different ways or that use new techniques or experimentation but not at the expense of beautifully executed traditional items.
- ***Elegance of technique*** – the quality of craftsmanship and finish.

HELPFUL HINTS

- The content of the work is more important than its presentation.
- Be neat, but do not overproduce. Examples of overproduction might include: framing, fancy printed papers, elaborate titles, playing music, battery operated lighting. Fancy printed labels are fine, but hand-drafted neat labels are just as good.
- Additional drawings and sketches may be left as a stack on your table. The respondents will review them.
- Edit and proofread your Design Statement. Be concise.
- The judges for each category will carefully review each entrant's work, giving special consideration to the merits of the concept and how that concept has been translated visually into the work that is presented. The judges will assess the quality of the entry, the clarity of the conceptual statement, the graphical presentation (renderings, sketches, models, drafting), the research (specifically considering how it ties into the project) and the overall presentation of the work. Additionally, the judges may take into consideration information gathered during the feedback session that they hold with the entrants.

AWARDS

- Awards will be announced at the **Design Awards Ceremony** on **Friday night**.
 - Winners will be photographed at this event for recognition in SETC publications and on setc.org.
- Combined Graduate & Undergraduate Division winners: 1st Place - \$125, 2nd Place - \$75, 3rd Place - \$50
- Graduate entries will automatically be considered for the Ready to Work Awards.
- Participants **must be present for their critique** to be eligible.